IJAXD Author Guidelines: Manuscript Formatting

These guidelines explain how to prepare a manuscript using the official IJAXD Manuscript Template. Please read them fully before you start writing, and check your file against the checklist at the end before submission.

1. General instructions

- Write your manuscript directly in the IJAXD Manuscript Template (Microsoft Word, .docx). Do not start from a blank document or from another journal's template.
- Click into each sample paragraph and replace it with your own text. Delete any sample element you do not need (for example, the table or figure placeholder).
- Do not change the page size, margins, columns, fonts, font sizes, colors, or spacing. The layout is fixed so that every paper in the journal looks consistent.
- Do not edit the journal header or footer (journal name, ISSN, volume, DOI). These are completed by the editorial office.
- Use one language and one spelling convention (British or American) consistently throughout the manuscript.
- Submit the manuscript as an editable .docx file. Embedded figures must remain readable when the file is converted to PDF.

2. Page layout

Item	Specification
Paper size	A4 (210 × 297 mm)
Left and right margins	1.8 cm
Top margin	2.5 cm (pages 2 onward; page 1 has a taller journal header)
Bottom margin	2.0 cm
Columns	Two equal columns of 8.3 cm with a 0.8 cm gap
Page 1	Single-column title block and Article Info / Abstract box, followed by the two-column body
Pages 2 onward	Two columns throughout

Wide figures or tables may span both columns, but only when they cannot be read at single-column width.

3. Typography at a glance

The whole template uses the Arial typeface. Colours are part of the journal design and must not be changed.

Element	Format
Article type	8 pt, bold, capital letters, black (e.g., ORIGINAL RESEARCH ARTICLE)
Title	18 pt, bold, black, left-aligned, Title Case style
Author names	12 pt, bold, black (#000000)
Affiliations and corresponding author	8 pt, grey (#5a5a5a)
Abstract	10 pt, justified
Body text	10 pt, justified, line spacing about 1.05
Heading 1	12 pt, bold, capitals, orange (#d9641a), numbered I., II., III.
Heading 2	Bold, dark grey (#222222), numbered A., B., C.
Heading 3	Italic, grey (#3a3a3a), numbered 1), 2), 3)
Table and figure captions	8 pt, centered
Table text	8 pt
References	8 pt, justified, numbered [1], [2], [3]

4. First page

4.1 Article type

Keep the article type line above the title (for example, ORIGINAL RESEARCH ARTICLE). Replace it only if the editorial office has assigned a different article type.

4.2 Title

- Use the Title Case style.
- The title should be concise and informative. Avoid abbreviations, formulas, and unnecessary subtitles.
- Use sentence-style capitalization of major words as shown in the template.

4.3 Authors and affiliations

- List all authors on one line, separated by commas, in the order they should appear in print.
- Mark each author's affiliation with a superscript lowercase letter (a, b, c) after the name. Add an asterisk (*) after the corresponding author's letter.

- Write one affiliation per line in the form: *Department / Division, Institution, City, Country*.
- Give the corresponding author's e-mail address and ORCID iD on the line beginning with an asterisk. Providing an ORCID iD for every author is encouraged.

4.4 Article Info box

- The Article history dates and the DOI line are completed by the editorial office. Leave them as they appear in the template.
- Keywords: provide 4–6 keywords, one per line. Use specific terms from your field (for example, Animation, Extended reality, Game design) rather than general words such as "study" or "analysis".

4.5 Abstract

- Write a single paragraph of 150–250 words that summarises the problem, method, key results, and conclusion.
- Do not include equations, citations, figure or table references, or abbreviations that are not defined in the abstract itself.
- The abstract must make sense on its own, because it is shown separately in indexing databases and search results.

5. Headings and numbering

- Use the built-in Heading 1, Heading 2, and Heading 3 styles from the Styles gallery. Numbers (I., A., 1)) are added automatically; never type them by hand.
- Use Heading 3 only when it is really necessary. Do not go deeper than three levels.
- A typical structure is: Introduction, Related Work, Methodology, Results and Discussion, Conclusion. You may rename or add Heading 1 sections to suit your paper, but keep Introduction first and Conclusion last.
- Acknowledgment and References are unnumbered headings. Copy them from the template, do not create them with Heading 1.

6. Body text

- Keep the body text in 10 pt Arial, justified. Do not add manual line breaks, extra blank lines, or tab-based indents between paragraphs.
- Define every abbreviation at its first use in the body text, even if it appears in the abstract.
- Use SI units, with a space between the number and the unit (for example, 60 fps, 18.4 ms).
- Italic may be used for emphasis or for variables in text. Avoid underlining and avoid bold in running text.
- For short, parallel items, use the bulleted list format shown in the template, with a short lead-in sentence ending with a colon. Do not nest bullets.

7. Equations

- Place each displayed equation on its own line, centred, with its number in round brackets at the right margin, as in (1).

- Number equations consecutively through the paper. Refer to them in the text as "(1)" or "equation (1)".
- Write variables in italics and keep symbols consistent. Define every symbol immediately after the equation.
- Use Word's equation editor or an image only if the equation cannot be typed in the template's format. Keep the number position unchanged.

8. Tables

- Place the caption above the table, centred, in the form: TABLE I followed by a short title in sentence case. Number tables with Roman numerals (I, II, III).
- Use the clean table style from the template: horizontal rules at the top and bottom of the table and below the header row, a light grey shaded header row with bold labels, and no vertical lines.
- Use 8 pt text. Put the unit in the column header, for example Latency (ms).
- Keep each table within one column where possible, and do not split a table across two pages.
- Cite every table in the text before it appears, for example "Table I".

9. Figures

- Place the caption below the figure, centred, in the form: Fig. 1. followed by a caption in sentence case. Number figures with Arabic numerals.
- Place figures at the top or bottom of a column. Wide figures may span both columns.
- Insert figures as images set to In line with text, and centre them. Use a resolution of at least 300 dpi for photographs and screenshots, and use vector graphics for diagrams and charts where possible.
- Make sure text inside figures is legible at the printed size (not smaller than about 7 pt) and that figures remain understandable in greyscale.
- Cite every figure in the text, for example "Fig. 1".
- Obtain permission for any figure, image, screenshot, or model that you did not create yourself, and give the source in the caption.

10. Citations and references

The journal uses a numbered, IEEE-style reference list.

- Cite sources in the text by number in square brackets, in order of first appearance: [1], [2], or [2], [3]. Do not use author–year citations.
- The reference list sits under the unnumbered References heading. Use the numbered reference format of the template (8 pt, justified). The numbers [1], [2], … are generated automatically.
- Every reference in the list must be cited in the text, and every citation must have an entry in the list.
- Give all authors when there are up to six. For more than six authors, give the first author followed by *et al.*
- Include DOIs for journal articles whenever available.

Examples of the accepted formats, as used in the template:

- **Journal article:** A. B. Author, C. D. Author, and E. F. Author, “Title of the journal article,” Abbrev. Journal Title, vol. 12, no. 3, pp. 100–115, Mon. 2025.
- **Book:** G. H. Author, Title of the Book, 2nd ed. City, Country: Publisher, 2024, pp. 45–60.
- **Conference paper:** I. J. Author, “Title of the conference paper,” in Proc. Abbrev. Conf. Name, City, Country, Mon. 2024, pp. 1–8.
- **Web resource:** K. Author, “Title of the web resource,” Organisation. Accessed: Mon. DD, YYYY. [Online]. Available: https://www.example.com

11. Acknowledgment

This section is optional. Use it to thank funding bodies, institutions, or individuals who supported the work, and to state grant numbers where relevant. Delete the section if it is not needed.

12. Final checklist before submission

- The manuscript is written in the official IJAXD template, with the page layout, fonts, and colours unchanged.
- The title, authors, affiliations, corresponding author, and e-mail address are complete, and ORCID iDs are given where available.
- The abstract is a single paragraph of 150–250 words, with no citations, equations, or undefined abbreviations.
- 4–6 keywords are listed, one per line.
- Headings use the Heading 1, 2, and 3 styles, with no manually typed numbers.
- All equations, tables, and figures are numbered in order, captioned in the correct position, and cited in the text.
- Tables have no vertical lines, and figures are sharp and legible at print size.
- All references follow the IEEE numbered style, and every citation matches a reference entry.
- Permission has been obtained for any third-party material.
- All sample text, placeholders, and instructions from the template have been removed or replaced.
- The final file has been proofread for spelling, grammar, and consistent terminology.

Prepared by

Editorial Team

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